



Student Technology Care Guidelines 2017-18

These guidelines are to be followed by all students attending Explore Knowledge Academy (EKA).

- You are responsible for the iPad/computer that you have been issued.
- You must ensure that your iPad/computer is not lost or stolen.
- You are expected to show good judgment and responsible use of your iPad/computer.
- This iPad/computer should never be loaned to others.
- School provided iPad cases or an approved protective case must remain on iPads at all times.

Caring for the iPad/computer

It is important to take good care of the screen. Even with sturdy protective cases, iPads and computers can still break. Students/families will be responsible for the full replacement or repair cost of damaged iPads and computers. Here are some ways to protect your iPad/computer.

- Don't drop it on hard surfaces or leave it where it can be stepped on. It can break.
- Only clean the screen with a soft, lint-free cloth.
- Do not clean the screen with window cleaners, glass cleaners, aerosol sprays, abrasives, alcohol, Lysol, Clorox or baby wipes.

Protection for your iPad or computer

EKA will provide one protective case for each iPad for the school year. EKA may provide one protective case for each computer as needed. Cases must remain functional on the iPad/computer throughout the year. Students/Families will be responsible for the full cost of replacement of a damaged or missing case. Parents/Guardians may purchase, at their own cost, the following items to protect the iPad or computer.

- Screen Protectors
- Stylus
- Approved Protective Case
- Soft-cloth

Caring for your iPad/computer: Environmental

There are also a few environmental ways to care for your iPad/computer.

- Keep the iPad/computer out of heat above 95 degrees (Fahrenheit) for an extended length of time.
- Keep the iPad/computer out of cold below 32 degrees (Fahrenheit) for an extended period of time.
- Keep it out of water or extremely humid locations.
- Do not insert anything inappropriate into the port connections.
- Do not touch the iPad/computer screen with anything other than your fingers or an approved stylus.
- iPads/computers must be locked up at break time, during PE classes and at lunch.